



**NAVAJO NATION DEPARTMENT OF JUSTICE**  
**OFFICE OF THE ATTORNEY GENERAL**

ETHEL B. BRANCH  
Attorney General

HEATHER CLAH  
Deputy Attorney General

**DEPARTMENT OF JUSTICE**  
**INITIAL ELIGIBILITY DETERMINATION**  
**FOR NAVAJO NATION FISCAL RECOVERY FUNDS**

**RFS/HK Review #:** \_\_\_\_\_

**Date & Time Received:** \_\_\_\_\_

**Date & Time of Response:** \_\_\_\_\_

**Entity Requesting FRF:** \_\_\_\_\_

**Title of Project:** \_\_\_\_\_

**Administrative Oversight:** \_\_\_\_\_

**Amount of Funding Requested:** \_\_\_\_\_

**Eligibility Determination:**

- ☐ FRF eligible  
☐ FRF ineligible  
☐ Additional information requested

**FRF Eligibility Category:**

- |  |   |
|--|---|
| <input type="checkbox"/> (1) Public Health and Economic Impact | <input type="checkbox"/> (2) Premium Pay                            |
| <input type="checkbox"/> (3) Government Services/Lost Revenue  | <input type="checkbox"/> (4) Water, Sewer, Broadband Infrastructure |
- \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**U.S. Department of Treasury Reporting Expenditure Category:** \_\_\_\_\_  
\_\_\_\_\_

**Returned for the following reasons (Ineligibility Reasons/Paragraphs 5.E.(1)-(10) of FRF Procedures):**

- |  |  |
|--|--|
| <input type="checkbox"/> Missing Form  | <input type="checkbox"/> Expenditure Plan incomplete                     |
| <input type="checkbox"/> Supporting documentation missing  | <input type="checkbox"/> Funds will not be obligated by 12/31/2024       |
| <input type="checkbox"/> Project will not be completed by 12/31/2026                                     | <input type="checkbox"/> Incorrect Signatory                             |
| <input type="checkbox"/> Ineligible purpose  | <input type="checkbox"/> Inconsistent with applicable NN or federal laws |
| <input type="checkbox"/> Submitter failed to timely submit CARES reports                                 |  |
| <input type="checkbox"/> Additional information submitted is insufficient to make a proper determination |  |

Other Comments: \_\_\_\_\_

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Name of DOJ Reviewer: \_\_\_\_\_

Signature of DOJ Reviewer: \_\_\_\_\_

**Disclaimers:**  
If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. **Please email your resubmission to [arpa@nndoj.org](mailto:arpa@nndoj.org).** Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

An NNDOJ Initial Eligibility Determination is based on the documents provided, which NNDOJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDOJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

**THE NAVAJO NATION  
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN  
FOR GOVERNANCE-CERTIFIED CHAPTERS**

**Part 1. Identification of parties.**

Governance-Certified Chapter requesting FRF: Baca Prewitt Chapter Date prepared: 05/02/2023  
 Chapter's Post Office Box 563 phone & email: 505-972-9917/baca@navajochapters.org  
 mailing address: Prewitt New Mexico 87045 website (if any): baca.navajochapters.org  
 This Form prepared by: Sharon Loley phone/email: 505-972-9917  
 Chapter Manager sloley@nnchapters.org  
CONTACT PERSON'S name and title CONTACT PERSON'S info

Title and type of Project: Baca Prewitt Chapter: Small Home Project

Chapter President: Cecil Lewis Jr. phone & email: 505-972-9917/clewis@naataali.org  
 Chapter Vice-President: Cindy Howe phone & email: 505-972-9917/chowe@naataali.org  
 Chapter Secretary: Geneva Werito phone & email: 505-972-9917/gwerito@navajochapters.org  
 Chapter Treasurer: Geneva Werito phone & email: 505-972-9917/gwerito@navajochapters.org  
 Chapter Manager or CSC: Sharon Loley phone & email: 505-972-9917/sloley@navajochapters.org  
 DCD/Chapter ASCO: Myrtis Begay phone & email: msbegay@nndcd.org

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): \_\_\_\_\_  
☐ document attached

Amount of FRF requested: 300,000 FRF funding period: October 01, 2022 - September 30, 2026  
Indicate Project starting and ending/deadline date

**Part 2. Expenditure Plan details.**

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

Baca Prewitt Chapter is requesting in the amount of \$300,000.00 to purchase supplies/materials to construct new small homes for 7 community members who are currently homeless and/or have homes that can not be renovated. This will provide stable housing for the those in need which help eliminate the spread of Covid-19 and illness among families living in multi-generational homes. It will provide sanitary infrastructure stability for the community members.

☐ document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

This project will benefit the needs of the Baca Prewitt Chapter community members by providing stable housing for the those in need. Baca Prewitt Community strives to provide affordable housing for individuals with limited economic opportunities. During this Covid-19 pandemic, stable housing will improve the living conditions for families who were affected by the pandemic.

☐ document attached

(c) A prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the Program(s) or Project(s) by December 31, 2026:

## APPENDIX A

Hire PEP for construction for small homes  
Construction: 09/01/2023 - 09/30/2026

☐ document attached

(d) Identify who will be responsible for implementing the Program or Project:

Baca Prewitt Chapter Manager and Chapter Officials

☐ document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

Homeowners are responsible for the operation and maintenance of new homes.

☐ document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

Category: 2.16-Long-term housing

Providing new homes for Navajo families in need will help to address homelessness by offering housing support and improving access to secure, stable, affordable housing who were impacted by Covid 19 virus, and with affect by Covid-19 virus.

☐ document attached

### Part 3. Additional documents.

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

Appendix A  
Budget forms  
Appendix J

☐ Chapter Resolution attached

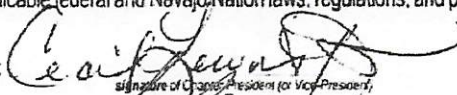
### Part 4. Affirmation by Funding Recipient.

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's  
Preparer:

  
signature of Preparer CONTACT PERSON

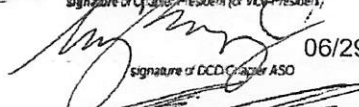
Approved by:

  
signature of Chapter President (or Vice-President)

Approved by:

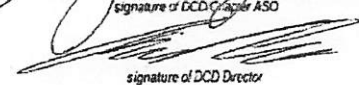
  
signature of Chapter Manager or CSC

Approved by:

  
signature of DCD Chapter ASO

06/29/2023

Approved to submit  
for Review:

  
signature of DCD Director

FY 2023

**THE NAVAJO NATION  
PROGRAM BUDGET SUMMARY**

Page 1 of 3  
**BUDGET FORM 1**

<b>PART I. Business Unit No.:</b> <u>NEW</u>		<b>Program Title:</b> <u>Baca/Prewitt Chapter - Small Home Project</u>		<b>Division/Branch:</b> <u>DCD/EXECUTIVE</u>	
<b>Prepared By:</b> <u>Sharon Loley</u>		<b>Phone No.:</b> <u>505-972-9917</u>		<b>Email Address:</b> <u>sloley@nnchapters.org</u>	

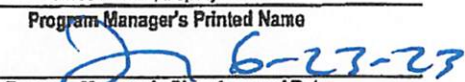
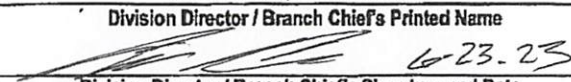
  

PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total
NN Fiscal Recovery Funds	10/1/22-9/30/26	300,000.00	100%	2001 Personnel Expenses				
				3000 Travel Expenses				
				3500 Meeting Expenses				
				4000 Supplies	6	0	300,000.00	300,000.00
				5000 Lease and Rental				
				5500 Communications and Utilities				
				6000 Repairs and Maintenance				
				6500 Contractual Services				
				7000 Special Transactions				
				8000 Public Assistance				
				9000 Capital Outlay				
				9500 Matching Funds				
				9500 Indirect Cost				
				<b>TOTAL</b>		\$0.00	300,000.00	300,000.00

PART IV. POSITIONS AND VEHICLES	(D)	(E)
Total # of Positions Budgeted:	0	0
Total # of Vehicles Budgeted:	0	0

<b>PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.</b>	
<b>SUBMITTED BY:</b> <u>James Adakai, Deputy Director</u> <u>Program Manager's Printed Name</u>  <u>6-23-23</u> <b>Program Manager's Signature and Date</b>	<b>APPROVED BY:</b> <u>Calvin Castillo, Executive Director</u> <u>Division Director / Branch Chief's Printed Name</u>  <u>6-23-23</u> <b>Division Director / Branch Chief's Signature and Date</b>



FY 2023

THE NAVAJO NATION  
PROGRAM PERFORMANCE CRITERIAPage 2 of 3  
BUDGET FORM 2

## PART I. PROGRAM INFORMATION:

Business Unit No.: NEW

Program Name/Title:

Baca/Prewitt Chapter - Small Home Project

## PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:

Resolution # BPC/23/05/37

## PART III. PROGRAM PERFORMANCE CRITERIA:

1st QTR		2nd QTR		3rd QTR		4th QTR	
Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual

## 1. Goal Statement:

To assist with new small homes

Program Performance Measure/Objective:

Assist 7 community members with new (3) 1-bedroom, <sup>2</sup>(2) 2-bedroom, (2) 3-bedroom

						7	
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## 2. Goal Statement:

Program Performance Measure/Objective:

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## 3. Goal Statement:

Program Performance Measure/Objective:

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## 4. Goal Statement:

Program Performance Measure/Objective:

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## 5. Goal Statement:

Program Performance Measure/Objective:

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## PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

James Adakal, Deputy Director

Program Manager's Printed Name

Program Manager's Signature and Date.

Calvin Castillo, Executive Director

Division Director/Branch Chief's Printed Name

Division Director/Branch Chief's Signature and Date.

FY 2023

**THE NAVAJO NATION  
DETAILED BUDGET AND JUSTIFICATION**

**Page 3 of 3  
BUDGET FORM 4**

<b>PART I. PROGRAM INFORMATION:</b>			
Program Name/Title: <u>Baca/Prewitt Chapter - Small Home Project</u>		Business Unit No.: <u>NEW</u>	
<b>PART II. DETAILED BUDGET:</b>			
(A)	(B)	(C)	(D)
<b>Object Code (LOD 6)</b>	<b>Object Code Description and Justification (LOD 7)</b>	<b>Total by DETAILED Object Code (LOD 6)</b>	<b>Total by MAJOR Object Code (LOD 4)</b>
4000	<b>Supplies</b> Building Material Plan, design, and construction of <sup>7</sup> 05 new small homes	300,000	300,000
<b>TOTAL</b>		300,000	300,000

**THE NAVAJO NATION  
PROJECT BUDGET SCHEDULE**

**Page 1 of 1  
PROJECT FORM**

<b>PART I.</b> Business Unit No.: <u>NEW</u> Project Title: <u>Baca Prewitt - Small home project</u> Project Description: <u>Construction of New Small unit houses</u> Check one box: <input checked="" type="checkbox"/> Original Budget <input type="checkbox"/> Budget Revision <input type="checkbox"/> Budget Reallocation <input type="checkbox"/> Budget Modification															<b>PART II.</b> <b>Project Information</b> Project Type: <u>Housing</u> Planned Start Date: <u>10/1/2022</u> Planned End Date: <u>9/30/2026</u> Project Manager: <u>DCD</u>																				
<b>PART III.</b> List Project Task separately, such as Plan, Design, Construct, Equip or Furnish.		<b>PART IV.</b> Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc.																												Expected Completion Date if project exceeds 8 FY Qtrs. Date <u>09/30/2026</u>					
		FY 2023												FY 2024																					
		1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.												
		O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M				
08/01/2023 - 09/01/2023 Hire PEP workers to construction small homes for community member 09/01/2023 - 11/01/2023 Plan, design, get material quotations   011/01/2023-12/31/2026 Construction of new small homes												X	X																						
									</																										





## Baca/Prewitt Chapter

Cecil Lewis, Jr., President  
Cindy V. Howe, Vice President  
Geneva Werito, Secretary-Treasurer  
George Tolth, Council Delegate  
Sharon Loley, Chapter Manager  
Vacant, Administrative Assistant  
Kevin Long, Land Board



Buu Nygren  
Navajo Nation President

Richelle Montoya  
Navajo Nation Vice-President

### RESOLUTION OF BACA/PREWITT CHAPTER BPC/23/05/37

#### ACCEPTING AND APPROVING THE REQUEST TO UTILIZE DELEGATE TOLTH REGIONAL ARPA EXPENDITURE PLAN FUNDS IN THE AMOUNT OF \$300,000 TO PLAN, DESIGN, AND IMPLEMENT A SMALL HOME PROJECT

#### WHEREAS:

1. Pursuant to 26 NNC Section 3(A), the Baca/Prewitt Chapter is a duly recognized certified Chapter of the Navajo Nation government as listed at 11 NNC. Part 1, Section 10; and
2. Pursuant to 26 NNC Section 1(B), the Baca/Prewitt Chapter is vested with the authority to review all matters affecting the community to make appropriate corrections when necessary and to make recommendations to the Navajo Nation and other local agencies for appropriate actions; and
3. Baca/Prewitt Chapter, as a part of Honorable Delegate George Tolth's Region, was allocated funds from the American Rescue Plan Act (ARPA) Delegate Regional Expenditure plan is to provide services to the Community of Baca/Prewitt Chapter; and
4. Baca/Prewitt Chapter, knows that the Fiscal Recovery Funds are specifically intend to respond to the COVID-19 public health emergency, and its negative economic impacts, including assisting our community, and
5. Pursuant to CJN-29-22 the Navajo Nation Central Government may award funding to the LGA-Certified Chapters through sub-recipient agreements to implement and manage specific projects, Baca/Prewitt would like to exercise its LGA authority to receive the Navajo Nation Fiscal Recovery Fund and manage the projects; and
6. Baca/Prewitt Chapter believes it is in the best interest of the community and its chapter to support and approve the Baca/Prewitt Expenditure Plans for the benefit of its community, especially during the on-going COVID-19 pandemic.

#### NOW THEREFORE BE IT RESOLVED THAT:

1. The Baca/Prewitt Chapter membership hereby approves and respectfully submits the funding proposal packet and budget in the amount of \$300,000 to plan, design, and implement a small home project
2. The goal of our project is to ensure the community and their families are living in safe and healthy environment
3. Furthermore, the Baca/Prewitt Chapter would like to exercise its LGA authority to receive the Navajo Nation Fiscal Recovery Fund and manage the projects.



## Baca/Prewitt Chapter

Cecil Lewis, Jr., President  
Cindy V. Howe, Vice President  
Geneva Werito, Secretary-Treasurer  
George Tolth, Council Delegate  
Sharon Loley, Chapter Manager  
Vacant, Administrative Assistant  
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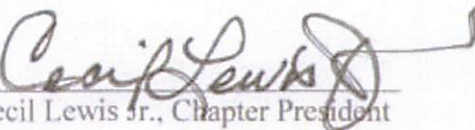


Buu Nygren  
Navajo Nation President

Richelle Montoya  
Navajo Nation Vice-President

### CERTIFICATION:

We, hereby, certify the foregoing resolution was duly considered by the Baca/Prewitt Chapter at a duly called meeting in Baca, Navajo Nation, New Mexico at which a quorum of Chapter members was present with a motion by Bernice Martine and second by Elsie Begay and that the same was passed by a vote of 17 in favor, 00 opposed, and 06 abstained this 08<sup>th</sup> day of May 2023.

  
Cecil Lewis Jr., Chapter President

  
Sharon Loley, Chapter Manager

## Small Listing

[illegible]



Date: \_\_\_\_\_

NO: \_\_\_\_\_

Baca/Prewitt Chapter  
Post Office Box 563 Prewitt, New Mexico 87045  
TEL: 505.972.9917 FAX: 505.972.4221

ASSISTANCE APPLICATION FORM

NAME: \_\_\_\_\_ CENSUS #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_

PHYSICAL LOCATION OF HOME: \_\_\_\_\_  
(Draw a map on the back)

PHONE NUMBER: \_\_\_\_\_

ARE YOU A REGISTERED VOTER WITH BACA/PREWITT CHAPTER? ☐ YES ☐ NO

SIGNATURE OF RECIPIENT \_\_\_\_\_ DATE: \_\_\_\_\_

CHAPTER REPRESENTATIVE \_\_\_\_\_ DATE: \_\_\_\_\_

TYPE OF ASSISTANCE REQUESTED

TYPE OF ASSISTANCE REQUESTING:

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Top Priority    | <input type="checkbox"/> HOUSING WIRING UPGRADE       | <input type="checkbox"/> LEECH LINE            |
| <input type="checkbox"/> Medium Priority | <input type="checkbox"/> METER POLE/POWER LINE HOOKUP | <input type="checkbox"/> SEPTIC PUMPING        |
| <input type="checkbox"/> Low Priority    | <input type="checkbox"/> BATHROOM ADDITION            | <input type="checkbox"/> WATER LINE            |
|  | <input type="checkbox"/> PLUMBING SERVICES            | <input type="checkbox"/> House Renovation      |
|  | <input type="checkbox"/> SEPTIC SERVICES              | <input type="checkbox"/> Complete Home Request |

<input type="checkbox"/> VALID DRIVERS LICENSE OR IDENTIFICATION	<input type="checkbox"/> ANY MEDICAL REFERREALS	<input type="checkbox"/> CERTIFICATE OF INDIAN BLOOD
<input type="checkbox"/> CHAPTER VOTER REGISTRATION	<input type="checkbox"/> APPROVED HOMESITE LEASE	<input type="checkbox"/> PENDING HOMESITE LEASE

DATE APPLIED: \_\_\_\_\_

\_\_\_\_\_  
CHAPTER MANAGER

\_\_\_\_\_  
DATE:

PAYMENT AMOUNT \_\_\_\_\_ PAYABLE TO: \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_